



HWC Exhibition Space – Terms and Conditions

By hanging your artwork in the Heretaunga Women's Centre exhibition space (hallway) indicates that you agree with the following terms and conditions:

- Your artwork will be exhibited for a full two weeks from the date booked
 - Work sold will be charged 20% commission
 - Work sold will be removed and given to buyer once paid for
 - Once a picture is sold another of your artwork may replace it
- Artists are reminded that while their artwork will be treated with absolute care by Heretaunga Women's Centre staff and volunteers, they should ensure their work is covered by their existing insurance policies. Artwork will not be covered by Heretaunga Women's Centre insurance unless in the case of theft.
- Not all artwork exhibited has to be for sale. However, work that is for sale, the Heretaunga Women's Centre will retain a commission of 20 percent of the sale price on all artwork sold during the exhibition.
- Artists are to provide bank account details for payment of any artwork sold. Artists will be notified of any sale and payment will be made by the Heretaunga Women's Centre into their nominated bank account within 7 days following the final date of the exhibition.
- Artists will collect any unsold artwork from the Heretaunga Women's Centre between 1.30 and 3:30pm on the Friday afternoon of the showing closing, unless other arrangements have been made prior.

Please provide the following details and indicate your agreement with the foregoing terms and conditions by signing below.

Artist's name: _____

Phone number: _____

Nominated Bank Account name: _____

Nominated Bank Account number: _____

Signed: _____

Date: _____